

Application Details

Application Status	Approved
Application Id	BLA-0000006380
DBA Name of Facility/Agency	A Touch of Grace Hospice LLC
Facility Type	Hospice
Application Type	Mid-Term Change License
Approved Date	9/12/2025
Effective Date	9/3/2025
Expiration Date	12/31/2025

Confirm changes to your facility/agency

Changes to your facility/agency :

- Has the facility DBA or legal name changed?
- Has the facility operator or owner changed?
- Has the facility address changed?
- Have you changed or added new programs or services?

- None of these changes apply

Facility/Agency Details

Application Type	Mid-Term Change License	License Effective Date	9/3/2025
Legal Name of Facility/Agency	A Touch of Grace Hospice, LLC		
Fictitious Name ("doing business as" or "DBA") of Facility/Agency	A Touch of Grace Hospice LLC		
Facility/Agency Physical Address	9460 Amberdale Drive, Suite G3		
Street	9460 Amberdale Drive, Suite G3		
City/Town	North Chesterfield	County/Independent City	Chesterfield
State	Virginia	Zip Code	23236
Telephone Number	4342225730	Fax Number	8043150990

Mailing Address

Mailing Address	9460 Amberdale Drive, Suite G3		
Street	9460 Amberdale Drive, Suite G3		
City/Town	North Chesterfield	County/Independent City	Chesterfield
State	Virginia	Zip Code	23236

Facility/Agency Email Address : m.boxley@atouchofgracehospice.com

Federal Employer Identification Number (FEIN) : 86-2999075

Current License Number : HSP-0000442

Administrator of Record(If different than Owner/Operator)

Full Name : Jennifer Felts

Title : MSN, RN

Telephone Number : 8043807189

Email Address : j.felts@atouchofgracehospice.com

Ownership Information

Legal Name of Owner : Melody E. Boxley

Physical Address : 5100 Tooley Dr, Chester, VA 23831, USA

Street : 5100 Tooley Dr

City/Town : Chester

County/Independent City : Chesterfield County

State : VA

Zip Code : 23831

Mailing Address : 5100 Tooley Dr

Street : 5100 Tooley Dr

City/Town : Chester

County/Independent City : Chesterfield County

State : VA

Zip Code : 23831

Email Address : m.boxley@atouchofgracehospice.com

Telephone Number : 4342225730

Fax Number :

Federal Employer Identification Number (FEIN) : 86-2999075

Chief Administrative Officer

Full Name : Melody E. Boxley

Mailing Address : 5100 Tooley Dr, Chester, VA 23831, USA

Street : 5100 Tooley Dr

City/Town : Chester

County/Independent City : Chesterfield County

State : VA

Zip Code : 23831

Phone Number : 4342225730

Email Address : m.boxley@atouchofgracehospice.com

Additional Ownership Information

Names of any individual or entities having a financial interest of 5% or more

Full Name	Ownership Percentage (%)
Melody E. Boxley	100.00%

Sum of Ownership Percentage (%) : 100.00%

Types of Ownerships & Control : For Profit

For Profit : Limited Liability Company

Not-for-Profit :

Public :

Other(Specify) :

Operator Information

Legal Name of Operator : A Touch of Grace Hospice, LLC

Physical Address : 5100 Tooley Dr, Chester, VA 23831, USA

Street : 5100 Tooley Dr

City/Town : Chester

County/Independent City : Chesterfield County

State : VA

Zip Code : 23831

Mailing Address : 5100 Tooley Dr, Chester, VA 23831, USA

Street : 5100 Tooley Dr

City/Town : Chester

County/Independent City : Chesterfield County

State : VA

Zip Code : 23831

Phone Number : 4342225730

Email Address : m.boxley@atouchofgracehospice.com

Federal Employer Identification Number (FEIN) : 86-2999075

Hospice Information - Hours of Operation

Hours of Operation

Indicate the regular business hours of the program by listing the opening and closing times of the business office(excluding legal and religious holidays)

Days of the Week	Time Open(a.m.)	Time Closed(p.m.)
Monday	09:00 am	05:00 pm
Tuesday	09:00 am	05:00 pm
Wednesday	09:00 am	05:00 pm
Thursday	09:00 am	05:00 pm
Friday	09:00 am	05:00 pm

Hospice Information - Administrative Personnel

Provide the following information on administrative personnel

Administrator - Full Name : Jennifer Felts
Administrator - Email Address : j.felts@atouchofgracehospice.com
Administrator - Virginia License(If applicable) :

Alternate Administrator - Full Name : Melissa Payne
Alternate Administrator - Email Address : m.payne@atouchofgracehospice.com
Alternate Administrator - Virginia License(if applicable) :

Director of Nursing - Full Name : Jennifer Felts
Director of Nursing - Email Address : j.felts@atouchofgracehospice.com
Director of Nursing - Nursing License Number : 0001215283

Medical Director - Full Name : Altory Miranda JR
Medical Director - Email Address : virginia.healthcarepc@gmail.com
Medical Director - Virginia License : 0101219211

Hospice Information - Services

Geographic service areas

List each City/County in which the organization expects to provide services.

City/County : Amelia, Charles City, Chesterfield, Dinwiddie, Goochland, Hanover, Henrico, King William, New Kent, Powhatan, Prince George, Tappahannock

Services to be provided

- Nursing Services : Direct
- Counseling Services : Direct
- Physician Services : Both
- Medical Social Services : Direct
- Home Attendant Services : Direct
- Physical Therapy Services : Contract
- Occupational Therapy Services : Contract
- Speech Therapy Services : Contract
- Volunteer Services : Direct

Other Service

Service Name	Service Option
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Hospice Information - Medicare

Are you enrolled as a Medicare provider? : Yes

Medicare Provider Number : 49-1660

Do you plan to enroll as a Medicare provider? :

To enroll as a Medicare provider, obtain an application (CMS 855) from the CMS web site.

Hospice Information - Small Business Information

Answering these two questions is optional, but will help the Virginia Department of Health better estimate the number of small businesses that have or apply for licenses.

Is the facility/agency independently owned and operated? : Yes

Does the facility/agency have fewer than 500 employees? : Yes

Certification and Submission

By submitting this application, I hereby certify that the information contained in this application and any attachments are true, accurate, and complete

Name and Title of Authorized Representative : Melody E. Boxley

Date : 9/3/2025